

# M & M Title, LLC

318-798-1198 – office

318-798-1191 - fax

**Thank you for choosing M & M Title for you closing. Attached is our general information form and Seller Authorization. We ask that would please complete, have your seller sign and fax it back to us as soon as possible to assist us with your file.**

Property: \_\_\_\_\_ Estimated Close Date: \_\_\_\_\_

**SELLER:**

Names & Marital Status \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Email \_\_\_\_\_

Agent Contact Name: \_\_\_\_\_ Cell #: \_\_\_\_\_

Commission: \_\_\_\_\_ Transaction Fee: \_\_\_\_\_

1<sup>st</sup> Mortgage Lender: \_\_\_\_\_

1<sup>st</sup> Loan No.: \_\_\_\_\_

2<sup>nd</sup> Mortgage Lender: \_\_\_\_\_

2<sup>nd</sup> Loan No.: \_\_\_\_\_

3<sup>rd</sup> Mortgage Lender: \_\_\_\_\_

3<sup>rd</sup> Loan No.: \_\_\_\_\_

Home Owners Association: \_\_\_\_\_

Contact #: \_\_\_\_\_ Monthly/Yearly Dues: \$ \_\_\_\_\_

Seller's forwarding address: \_\_\_\_\_  
\_\_\_\_\_

The undersigned request that you furnish in writing to M & M Title, LLC, at FAX 318-550-3756, telephone # 318-798-1198.

If any of the payoffs are an equity line of credit then I agree to cease signing all checks and/or credit cards and/or drafts and I understand that the line of credit will be frozen to include only obligations incurred or draws I have made prior to and including the date of this letter under the terms and conditions of the above-numbered loan secured by the above-numbered mortgage or the surety instrument, and cancel the revolving credit loan for future advances. This is also a notice that I intend to sell or execute a new mortgage on the above property. Under the laws of some States, future advances may be subordinate to the rights of a new lender or buyer.

Your cooperation in this matter is essential to completing the real estate transaction contemplated with reference to the mortgaged property.

Sincerely,

X \_\_\_\_\_  
(signature)

Social Security # \_\_\_\_\_

X \_\_\_\_\_  
(signature)

Social Security # \_\_\_\_\_

If you have any questions, or need anything from us, please feel free to contact our office.

Thank you.